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## Chief Executive's Office

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**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

### Chief Executive:

Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Executive Cabinet is to be held in the Council Chamber, Town Hall, Chorley on Thursday, 26th May, 2005 at 5.00 pm.

Buffet refreshments will be available in the Committee Room from 4.15pm for Executive Cabinet Members and Chief Officers.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Any Interests**

Members of the Executive Cabinet are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 12)**

To confirm as a correct record the public minutes of the meeting of the Executive Cabinet held on 7 April 2005 (enclosed)

Continued....

## **OPERATIONAL ITEM**

**(INTRODUCED BY THE EXECUTIVE LEADER, COUNCILLOR J WILSON)**

4. **Appointment and Composition of Various ad-hoc Cabinet Committees and Working Groups (Pages 13 - 14)**

- (a) To appoint / re-appoint members of the following Committees of the Executive Cabinet:  
Indoor Leisure Committee  
Performance Review Committee  
Personnel Appeals Committee

- (b) To consider the appointment and membership of the following bodies whose functions fall within the remit of the Executive Cabinet:

Disability Liaison Group  
Economic Development Liaison Panel  
Ethnic Minorities Consultative Committee  
Housing Shadow Management Group  
Housing Joint Selection Panel  
Markets Liaison Group  
Staff Local Joint Consultative Committee

A list showing the recommended composition of each of the above bodies is enclosed

## **STRATEGIC ITEMS**

**CAPACITY AND RESOURCES ITEMS (INTRODUCED BY THE EXECUTIVE LEADER, COUNCILLOR J WILSON)**

5. **Revised Sanction and Prosecution Policy - Housing Benefit and Council Tax Benefit (Pages 15 - 24)**

Report of Director of Finance (enclosed)

6. **Training and Development Strategy (Pages 25 - 68)**

Report of Head of Human Resources (enclosed)

**ENVIRONMENT AND COMMUNITY SAFETY ITEM (INTRODUCED BY THE EXECUTIVE MEMBER, COUNCILLOR BROWN)**

7. **Amendment to Scheme of Delegation - Decisions to seek Anti Social Behaviour Orders (Pages 69 - 70)**

Report of Head of Corporate and Policy Services (enclosed)

**LIFE AND LEISURE ITEM (INTRODUCED BY THE EXECUTIVE MEMBER, COUNCILLOR HOYLE)**

8. **Local Compact (Pages 71 - 74)**

Report of Head of Leisure and Cultural Services (enclosed)

9. **Extension of ICT Data Network**

10. **Exclusion of Press and Public**

To consider the exclusion of the press and public for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 (Items 12, 13 and 14 ) of Part 1 of Schedule 12A to the Local Government Act 1972

11. **Non-public Minutes (Pages 75 - 76)**

To confirm as a correct record the non-public minutes of the meeting of the Executive Cabinet held on 7 April 2005 (enclosed)

**STRATEGIC ITEMS**

**CAPACITY AND RESOURCES ITEM (INTRODUCED BY THE EXECUTIVE LEADER, COUNCILLOR J WILSON)**

12. **Implementation of a job evaluation and equal pay review (Pages 77 - 92)**

Report of Head of Human Resources (enclosed)

**HOUSING AND NEIGHBOURHOOD RENEWAL ITEMS (INTRODUCED BY THE EXECUTIVE MEMBER, COUNCILLOR LENNOX)**

13. **Housing Services Restructuring Proposals (Pages 93 - 122)**

Report of Chief Executive (enclosed)

14. **Homelessness Accommodation Service Review (Pages 123 - 160)**

Report of the Head of Housing Services (enclosed)

**DEVELOPMENT AND PLANNING ITEM (INTRODUCED BY THE EXECUTIVE MEMBER, COUNCILLOR A LOWE)**

15. **Eaves Green Link Road (Pages 161 - 164)**

Joint Report of Head of Planning Services and Head of Property Services (enclosed)

Yours sincerely

Chief Executive

ENCS

**Distribution**

1. All members of the Executive Cabinet and Chief Officers for attendance.
2. All remaining Members of the Council for information.